

# ADDERBURY PARISH COUNCIL

TUESDAY 24 JUNE 2025

Clerk & Responsible Financial Officer

Theresa Goss  
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18 June 2025

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 24 June 2025 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Gordon Blakeway, David Hingley and Rob Pattenden and County Councillor Arash Fatemian are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.  
**7:30pm – 7:35pm**
2. **Apologies for absence** - To receive any apologies for absence from the meeting.  
**7:30pm – 7:35pm**
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**  
**7:30pm – 7:35pm**

4. **Minutes** – To consider the minutes of the meeting held on 20 May 2025 and any matters arising from those minutes. **(Attached)**  
**7:35pm – 7:40pm**
5. **Chairman's Announcements**  
**7:40pm – 7:50pm**
6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.  
**(10 minutes maximum/3 minutes per person)**  
**7:50pm – 8:00pm**
7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors.  
**8:00pm – 8:10pm**

## 8. Planning

- i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
- iii) Adderbury Neighbourhood Plan (ANP) – To note the progress which the ANP Working Group has made in relation to updating the Plan and discuss funding of the project.

**8:10pm – 8:20pm**

## 9. Village Matters

- i) Flooding – To receive an update on the work to address flooding issues in the village.
- ii) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
- iii) Community and Sports Centre Project (Milton Road) - To receive a progress report on:
  - the building project;
  - grant funding applications; and
  - fundraising organised by the Parish Council & Working for Adderbury Community (WFAC) Working Group.
- iv) Dog Waste Bin on John Harper Road, Adderbury – To consider a request for a new dog waste bin to be installed on John Harper Road.
- v) Boundary Fencing at The Leys – To discuss the boundary fencing along the disused railway track and The Leys.
- vi) Hedge on Tarvers Way – To discuss the trees/vegetation/hedge which may need cutting back along the boundary with Tarvers Way.
- vii) Grass cutting – To discuss the grass cutting in the village and areas which need to be monitored.
- viii) Part-Night Lighting - To make comments on the County Council's public consultation on part-night lighting. **(Information previously circulated)**
- ix) A4260 corridor & Adjacent Roads (Kidlington to Banbury) - To make comments on the County Council's public consultation on proposed speed limit changes. **(Information previously circulated)**

**8:20pm – 8:40pm**

## 10. Parish Council Matters

- i) Health and Safety:
  - To note the play area inspections at The Rise and Lucy Plackett Playing Field from Councillor Simon Davies;
  - To note the inspection at Adderbury Lakes from Councillor Diane Bratt; and
  - To note the inspection at the Walled Garden Allotments from Councillor Rachel Moffat.
- ii) Parish Council Newsletter – To discuss the contents of the next Newsletter.

**8:40pm – 8:50pm**

11. **Finance**

i) **Financial Matters**

- To approve the accounts for payment; and
- To note the income received since the last meeting, the uncashed receipts & uncashed payments and the bank reconciliation. **(Reports to follow)**

ii) **Budget Monitoring** – To note the budget monitoring report for 2025/2026. **(Report to follow)**

iii) **General, Ring-Fenced and Ear-Marked Reserves** – To note and approve the Parish Council's Reserves. **(Report to follow).**

**8:50pm – 8:55pm**

12. **Correspondence** - Items of correspondence will be circulated to members.

**8:55pm – 9:00pm**

**The Lucy Jane Plackett Charity**

(One Item)

13. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 14 & 15 on the grounds that it could involve the likely disclosure of private and confidential information.

**9:00pm**

14. **Lucy Plackett Activity Centre** – To discuss quotes for maintenance work at the Lucy Plackett Activity Centre. **(To follow)**

**9:00pm – 9:05pm**

15. **Track to the Railway Embankment** – To receive an update on the legal work in respect of this matter.

**9:05pm – 9:10pm**

16. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm at Church House, High Street, Adderbury.

- 29 July 2025
- 9 September 2025
- 21 October 2025
- 25 November 2025

**9:10pm**

17. **Items for Future Agendas/Items of Information 9:40pm**

- Community Emergency Plan
- Section 106 funds

**9:10pm**